North Aurora Fire Protection District
2 N Monroe Street • North Aurora, IL 60542
Minutes of the Board Meeting
August 19th, 2020

The meeting was called to order by Trustee Freese at 6:30 p.m.

Roll Call
Members present: Trustees Gerry Auchstetter, Trustee Haen, Trustee Brackett and Trustee Freese
Absent; Trustee Fatten

Public Comment
No Public Comment- All in favor 4;0

Approval of Minutes

a. Minutes from 7/15/2020 Board Meeting were approved by Trustee Haen & seconded by Trustee Brackett
b. Budget and Appropriations Special minutes 7/29/2020- A motion was made by Trustee Auchstetter & seconded by Trustee Brackett.
c. Closed session from 5/20/2020, keep closed or open- Attorney Morton stated that we needed to have all the session minutes in a motion. Trustee Freese made a motion to approve the closed minutes & Trustee Brackett seconded.

Vote taken 4-0

Correspondence
Trustee Freese questioned if the property taxes were coming in slow, Chief Lambert confirmed that we are in fact on schedule.

Treasurer's Report

August 2020 Presentation of treasurer's report; Trustee Freese questioned if the property taxes were coming in slow, Chief Lambert confirmed that we are in fact on schedule.

a. A motion was made by Trustee Freese & seconded by Trustee Auchstetter
Vote taken; all in favor 4-0.

Presentation of Bills for Payment

a. July 2020 Presentation of bills & possible approval

1. Trustee Freese questioned who Vision Friendly was; Chief Lambert stated that they are a company that helps us update the website. He also mentioned that we are at the tail end of updating our website so someone in house can update & we no longer will have to pay Vision Friendly for their services.

A motion was made by Trustee Brackett and seconded by Trustee Auchstetter to approve the bills that were presented for payment. A roll-call vote was taken; all in favor 4-0.

Old Business

New Business

1. Chief Lambert mentioned that we received 10 RFQ's. Deputy Chief Klemencic & Trustee Freese will be a part of the committee who will meet with Chief Lambert & all the prospects once we can narrow it down to 3.
2. Attorney Morton mentioned that there is a bit more that needs to be done according to the state statute 50 ILCS 510; He then asked Chief Lambert if he has established any relationships with these architects. Attorney Morton then stated that you need to gather the interest, the qualifications as well as a statement from the firms to find out what their interest is. The board then needs to decide if they would like to see any of the presentations from these companied or have any interviews with these companies. This will come before you create your list of 3; the board needs to agree on a list of things that we will need to see from each company.

    a. Put out & solicit information in the paper.
    b. Gather more information we think is necessary, that we have determined we think we should have.
    c. Once we gather all this information, now we can filter through & figure out what 3 we would want to make contracts with because once we get to this step we are no longer allowed to interview them again.
    d. Once that is complete then we can negotiate w/ our top 1, we are NOT allowed to get verbal or written estimates of cost, hours required or any other measure of compensation.

    Motion was made by Trustee Auchstetter & seconded by Trustee Haen to authorize the fire station replacement committee to determine the need for presentations from RFQ's & then create a list of 3 preferred & negotiate a contract with the most preferred.
    Vote taken; all in favor 4-0.

Report of the Fire Chief

Run Reports- 2020: Chief Lambert stated that we are down 15% in call volume but we are looking at 2,200-2,300 calls this year.

Years of Service for the month of August 2020

MCDEVITT	8/8/2006
GRAY	8/8/2006
CHRISTENSEN	8/16/2004
KLEMENCIC	8/5/2002
POSS, M.	8/5/2002
OLSEN	8/8/2019
COADY	8/21/2007
SCHIMPF	8/5/2005

COVID-19 Update: We are up to 119 positive cases in North Aurora & continue to receive a list from the County. Chief Lambert comfirmed we are doing good on PPE. Chief Lambert is looking into a grant from FEMA as well as Kane County Covid relief.

Chief Lambert mentioned Ben Weimers passing & dicussed that there will be a service at a later date.

Chief Lambert mentioned that Deputy Chief Klemencic put together a package regarding replacing the Battalion. Chief Lambert mentioned putting this on the agenda for next month

Attorney's Report

Attorney Morton asked that Chief Lambert discuss the annexation from Batavia off of Tanner Rd. due to the calls we were receiving. Batavia sent an email to dispatch letting them know that North Aurora has all the calls on Tanner Rd. but, according to the documentation from the annexation we do not have the properties that the calls were made to. After further conversation w/ Chief Deicke he was going to discuss w/ his board about it because per Attorney Morton's conversation w/ Chief Deicke.

Committee Report

None

Trustee Comments

Setting of time and place and agenda for the next meeting of the Board of Trustees

a. **October 15th 2020, 6:30pm @ NAFD Station 1**

Adjournment @ 7:25pm

Respectfully submitted by

Mandy Confer