

North Aurora Fire Protection District
2 N Monroe Street • North Aurora, IL 60542

BOARD MEETING MINUTES
4/19/2023

Call to Order

The meeting was called to order at 6:30 p.m.

Roll Call

Trustees present: Kevin Fatten, Gerry Freese, Richard Brackett, and Jerry Auchstetter.
Present: Fire Chief Klemencic, Deputy Chief Bunkofske, Attorney Shawn Flaherty,
Battalion Chief Christensen, Lieutenant Rippinger, and Crystal Pennington.

Public Comment

None

Approval of Minutes

A motion was made by Trustee Freese and seconded by Trustee Auchstetter to approve the March 2023 meeting minutes. Vote taken; all in favor.

Correspondence

The district received a thank you letter from the Grundy Area Vocational Center for their donation of old SCBA's to the vocational program.

Treasurer's Report

A motion was made by Trustee Brackett and seconded by Trustee Freese to approve the March 2023 Treasurer's report. Vote taken; all in favor.

Presentation of Bills for Payment

A motion was made by Trustee Freese and seconded by Trustee Auchstetter to approve the March 2023 bills that were presented for payment. Vote taken; all in favor.

Old Business

Discussion and possible approval of the Fire Chief and Deputy Chief contracts will take place during the closed session.

New Business

- a. A motion was made by Trustee Freese and seconded by Trustee Auchstetter to approve the 2021-22 Fiscal Year Financial Audit. Vote Take; all in favor.
- b. A motion was made by Trustee Auchstetter and seconded by Trustee Freese to approve the purchase of USDD G2 Fire Station alerting.

Report of Fire Chief

- a. Run Report –
 - a) March 2023 – 189 Calls
 - b) March 2022– 196 Calls
 - c) As of April 4th, 2023-664, 2022-650
- b. March Anniversaries-None
- c. Chief Klemencic reported that Sikich LLP has sent a letter of engagement to the district regarding the 2022-23 Fiscal Year Audit and is planning to sign with them pending board approval. The board approved the engagement.

Attorney's Report

Attorney Shawn Flaherty reported that the Decennial committee will need to be formed soon to have the required number of meetings and be able to report to the county by November 2024. He also reported that there are a few bills still in the house that could affect the district including a bill that would make it easier for the district to dispose of surplus materials and one that would give an employee option for PSEBA insurance in the event it is awarded.

Committee Reports

Fire Station Replacement

Fire Chief Klemencic reported that the Station Replacement Committee has met twice since the last board meeting. During the first meeting interior design decisions were made and the second one exterior decisions. Chief Klemencic explained to the board how the district is planning to bridge the financial gap on new construction and that the architect and construction manager gave him quotes for building on the district's existing land. He is hoping to utilize the information for the Village Board of Trustees' next meeting.

Trustees' Comments

Trustee Auchstetter stated that he is up for reappointment on the Pension Board of Trustees and will not be seeking reappointment. He told the Board to contact the Pension Board if anyone is interested in filling the vacated seat.

Closed Session

A motion was made by Trustee Freese and seconded by Trustee Brackett to go into closed session at 7:30 pm.

A motion was made by Trustee Auchstetter and seconded by Trustee Freese to go back into open session at 7:47 pm.

Consideration of other matters as may lawfully come before the Board.

- a. A motion was made by Trustee Freese and seconded by Trustee Brackett to approve the Employment Contract of Deputy Chief Eric Bunkofske as amended. Vote taken; all in favor.
- b. A motion was made by Trustee Brackett and seconded by Trustee Freese to approve the Employment Contract of Fire Chief Mike Klemencic as amended. Vote taken; all in favor.

Next Meeting

The next meeting will be May 17, 2023, at 6:30 pm at North Aurora Fire Station 1.

Adjournment

A motion was made by Trustee Freese and seconded by Trustee Auchstetter to adjourn the meeting. A vote was taken; all in favor. The meeting was adjourned at 7:50pm.

Respectfully submitted by:

Crystal Pennintgon